

## NURS 441 Placement Suggestion Form

This form must be **submitted immediately after you receive the confirmation email that your name is on the NURS 441 Course Eligibility list.**

Name and save the document using your first initial and last name (e.g., SJones.docx)

Submit the completed form along with a current resume into the Moodle drop box, "NURS 441 Placement Suggestion Process" for the correct term.

Student Name:

Student ID:

AU email:

Home Phone #:

Cell Phone #:

Hometown & Province:

Term you wish to take NURS 441:

Today's Date:

**Please attach a resume** that includes the facility, unit, and clinical area where you are currently employed and working as an LPN (e.g., Rockyview General Hospital, Unit 73, General Medicine). Include your education/employment history and other relevant skills, credentials, and professional development (e.g., certification, workshops, etc.)

Please note: Students cannot be placed on the same unit where they are working as an LPN. However, another unit in the same facility is acceptable.

NURS 441 is a final consolidated practicum. **Placement requests must be appropriately related to the individual student's current and previous clinical experience** (e.g., if a student's LPN practice has been on a sub-acute unit, in long term care, or community health that student will not be placed in the OR, ER, or Critical Care for NURS 441). **There are no exceptions.**

### Specialty Area Clinical Placements:

- **Students requesting placements in specialty clinical areas** (including but not limited to the OR, ER, Critical Care, Labor and Delivery, Oncology, Pediatrics, NICU, PICU) **must have:**
  - A minimum Program GPA of 3.7 (A-)
  - Current acute care experience of one year or more applicable to the request (e.g., students without acute care pediatric experience will not be considered for the PICU, Pediatric Oncology).
  - Completed NURS 401 before trying to sign up on the eligibility list.



- **Specialty area clinical placement requests and assignments are at the sole discretion of Athabasca University.**
- **If the eligibility criteria are met**, the Clinical Placement Coordinator and/or Program Director, Clinical Affairs will review the student's NURS 401 evaluation and contact the NURS 401 instructor. **Therefore, students who are completing NURS 401 and then NURS 441 in consecutive terms are not eligible for consideration for specialty placement requests.** Medicine and surgical units are acceptable, as are Community, Mental Health and Geriatrics.
- **If the criteria are not met**, the next non-specialty clinical placement suggestion on the form is requested.
- **If a decline is received for a specialty area**, the next request(s) must be for a general clinical area (e.g., medicine, surgery, mental health, community health). Example of a placement request:
  1. Misericordia – ER - Do not request the ER in four different locations.
  2. Misericordia – Surgery
  3. Grey Nuns – Surgery
  4. Misericordia – Medicine

We work with clinical agencies to support the appropriateness of these clinical areas in relation to student background/experience. It is also important to note that these areas accept the least number of students.

### **Out-of-Province Clinical Placement Requests:**

- **Students living outside Alberta**, are considered as out-of-province students for clinical placements in their home province. Clinical agencies must place their local school students first (according to contractual agreements), followed by other in-province schools; then they consider our requests. **Requests for Specialty areas will not be considered.**
- **In BC**, you must *only* suggest facilities within the same health region of your current employment **and you must submit a photocopy of your staff ID badge alongside your resume.**
- **In Ontario**, several facilities/areas decline all AU requests for Fall and Winter terms as they are over-capacity with Ontario students.
- **In the Saskatoon Health Region**, *all* AU requests for *all* terms are *declined* as they are over-capacity with Saskatoon Health Region students.
- **If an out-of-province student's requests are declined for two consecutive terms, this student must travel to Alberta to complete NURS 441.**
- Please consider all this information as you plan and make your placement suggestions.

Please indicate 4 placement suggestions, in descending order of preference. Include the facility name, location, clinical area and unit.

Students living in Alberta and BC: Placements are managed in electronic systems.

**Students living outside Alberta and BC:** In addition to the facility name, location, clinical area and unit, include the contact information (email and phone) for the person/department responsible for clinical/student placements.

- 1.
- 2.
- 3.
- 4.

**Athabasca University reserves the right to assign students to where placements can be confirmed. There is no guarantee you will be placed in a preferred area. Students do not contact management, clinical educators, or staff to request their own placements. Doing so will result in:**

- **immediate removal from the NURS 441 placement process;**
- **a delay in eligibility list for a future term(s);**
- **possible refusal of placement requests at that facility or an entire health region.**

If no placement is available by the deadlines below, the student's registration will be cancelled, tuition refunded, and the student's name will be added to the eligibility list as a high priority for the next term:

Fall term: Monday at 1630, two weeks before September 1.

Winter term: December 15 at 1630

Spring/Summer term: Monday at 1630, two weeks before May 1.

Additional considerations we need to know: