

TO BE COMPLETED BY THE APPLICANT <i>(Please complete and print form to include with your package)</i>				
Last Name	First Name	Former Name (if applicable)		
Mailing Address				
Street	City	Province / State	Country	Postal / Zip
AU Student ID Number	Phone	Email Address		
HARDCOPY APPLICATION MATERIALS PACKAGE CHECKLIST				
<p>For an application to be considered complete, the online application must be submitted for review, and the assembled hardcopy components of the application must be date stamped by our office no later than the application deadline.</p> <p><b>Do not request that transcripts be sent directly to Athabasca University.</b> Request documents to your address, and when all are received, mail your completed package, with this checklist included, to the address below.</p> <ul style="list-style-type: none"> <li>E-mail attachments and faxed documents are not official documents. Only original documents will be accepted.</li> </ul>				
DESIRED PROGRAM (SELECT ONE ONLY):				
<b>GCAP: Graduate Centre for Applied Psychology</b>		<b>CNHS: Centre for Nursing and Health Studies</b>		
<input type="checkbox"/> Master of Counselling (MC)	<input type="checkbox"/> Graduate Diploma in Counselling (GDC)	<input type="checkbox"/> Post-Masters Certificate in Counselling (PMC)	<input type="checkbox"/> Post-Master's Diploma: Nurse Practitioner (PMD:NP)	<input type="checkbox"/> Master of Nursing: Nurse Practitioner (MN:NP)
			<input type="checkbox"/> Master of Nursing: Generalist (MN: GEN)	<input type="checkbox"/> Master of Health Studies: (MHS)
<p><b>Required</b> Hardcopy Materials:</p> <p><input type="checkbox"/> Official Transcript(s): Sealed, one for each institution attended, <b>including</b> Athabasca University – originals only</p> <p><b>Optional:</b></p> <p><input type="checkbox"/> Transfer Credit Application and Payment forms (please include copies of course syllabi/outlines)</p>				
<p>For applicants with <b>International Credentials Only:</b></p> <p><input type="checkbox"/> English Language Proficiency (ELP) Assessment (dated no earlier than 2 years from application deadline)</p> <p><input type="checkbox"/> Academic Credential Assessment for foreign credentials. See <a href="http://www.canalliance.org/index.en.stm">http://www.canalliance.org/index.en.stm</a> for approved agencies (dated no earlier than 5 years from application deadline). All international courses/credentials must be included.</p>				
For Nurse Practitioner (MN:NP) and Post Master's Diploma (PMD:NP) applicants only:				
Please provide expiry date if requested below:				
<input type="checkbox"/> Letter of verification (from employer or licensing body) confirming required hours of clinical practice as a RN.				
<input type="checkbox"/> Copy of Nursing Registration (valid at the time of application deadline)			Expiry date:	(dd/mm/yyyy)
<input type="checkbox"/> Copy of current Basic Life Support (BLS) Certificate			Expiry date:	(dd/mm/yyyy)
For MN: Generalist applicants who have a Post-Baccalaureate NP Certificate and NP License:				
<input type="checkbox"/> Current photocopy of Nurse Practitioner (NP) license.				
<p><b>Mail or Courier* your complete hardcopy application material package to:</b></p> <p><b>Graduate Programs, Faculty of Health Disciplines</b> Athabasca University 1 University Drive Athabasca, AB T9S 3A3 CANADA</p>				
<p>*It is recommended that applicants mail their packages a minimum of 6-8 weeks prior to the deadline. Documents must be dated stamped as received prior or on the application deadline date. <b>Please write the program name and Student ID on each transcript envelope.</b> Late application packages will not be accepted.</p>				